

Expectations to supervisors and master students - Department of Earth Science (GEO), University of Bergen

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You are now going from being a bachelor student to a master student, and you are going from a student everyday life with organized teaching, to do an extensive independent project. This document will give you an insight into what we expect from you as a master student and what you can expect from your supervisors.

See also “Part II Supervision” in the master agreement you sign together with your supervisors at the beginning of the master’s program.

Supervisor’s expectations of you as a master student:

- At the beginning of the master’s program the student is to read all relevant documents available online: <https://www.uib.no/en/geo/153430/masters-student-geo-overview>
- The student should have regular contact with supervisors through agreed meetings.
- The student should keep the supervisor updated about the work and its progress.
- The student should inform the supervisor if problems or situations arise that cause delay in the work.
- The student should comply with the agreed time when an agreement has been made about supervision and share responsibility for ensuring that the supervision can be carried out undisturbed. The student should be well prepared for the supervisor meetings, take advice into account, and listen carefully to the supervisor’s guidance.
- The student should strive to meet deadlines and carry out the work tasks as agreed upon. If the student does not have the opportunity to deliver texts, or other results from the master’s project, within the deadline that has been agreed upon, the supervisor should be informed about this, and be notified when this is ready. The student must be aware that this may have consequences for when feedback can take place.

The student’s expectation of you as a supervisor:

- The supervisors should familiarize themselves with relevant documents that are available online: <https://www.uib.no/en/geo/153430/masters-student-geo-overview>.
- The main supervisor should provide information about relevant courses (in total 60 ECTS) the student is to take as part of their master’s program.
- The main supervisor should ensure that the workload for the student does not become too large.
- The supervisor’s expertise should be at the disposal of the student, where the supervisor should give the student supervision in the themes that are included in the thesis.
- The supervisor should ensure that the student receives sufficient training in the methods to be used in the thesis.

- The supervisor should provide constructive feedback.
- The supervisors should keep themselves informed about the student's work and its progress.
- The supervisor should give the collaboration with the student the priority that is required from taking on supervisory responsibility.
- The supervisor should have regular contact with the student through agreed meetings.
- The supervisor should strive to read the texts, or other results from the master's thesis, which the student delivers according to the agreement that the student and supervisor make. If the supervisor does not have the opportunity to do this as agreed, the student should be informed about this, and be notified when this will be done.
- The supervisor should comply with the agreed time when an agreement has been made about supervision and ensure that the supervision can be carried out undisturbed. The supervisor should be well prepared for such meetings.
- The supervisor should ensure satisfactory follow-up of supervision during own absence (e.g., during research sabbaticals).
- The supervisor should involve the student in relevant research environments/research groups.

Joint responsibility:

- The student and supervisor(s) should jointly fill out the master's agreement, prepare a course plan, and make a plan for the master project.
- If the student and/or supervisor(s) believe that the supervisory relationship does not follow the guidelines given in the master's agreement and this document, the study administration at GEO should be contacted.
- The student and supervisors should know which criteria are used in the assessment of master's theses and at master's exams: <https://www.uib.no/en/geo/153430/masters-student-geo-overview> and <https://www.uib.no/matnat/53861/reglement-og-prosedyrer>
- The main supervisor is responsible for ensuring that data from the project is stored safely and the student is responsible for collecting data from the project and deliver it to the agreed area/person.