



**Minutes from the meeting in  
Programme Committee for Global Health  
Monday 8 April 2024 at 2.30 – 3.30 p.m.**

**Attendees:** Ingvild Fossgard Sandøy (head), Cecilie Gjerde Gjengedal (IKO), Sven Gudmund Hinderaker, Kirsti A. Nordstrand, Thorkild Tylleskär. Student representative Justin Pruitt (2<sup>nd</sup> year)

**Secretary:** Linda Karin Forshaw

**I Approval of the Agenda**

The agenda was approved.

**II Minutes from the Programme Committee meeting on 5 February 2024**

The minutes were approved.

**III Matters arising from the minutes**

- The head has shared the results from the Studiebarometeret survey with the students (Mitt UiB).

**I Approval of the Agenda**

**Subject 9/24 Matters of information**

***Annual self-assessment of master programme for 2023***

The head submitted the self-assessment before Easter (Encl. 2) and there was a dialogue meeting with the Vice-Dean for education on the 2 April. Following the dialogue meeting the head and the secretary had with the Vice-Dean for education, the head and the Vice-Dean will write an article in *Khrono* about the issues around introduction of tuition fees last year.

***Universal accessibility***

Norwegian universities are obliged to make sure courses, resources and web pages are universally accessible. This implies that all pictures used in presentations must be accompanied by a description, all new videos must have subtitles, and we need to use microphones when teaching. Course coordinators (and teachers) should take the course “Universell utforming av nettsider og dokumenter” <https://mitt.uib.no/courses/26009> to ensure their courses are universally accessible.

IGS/CIH should inform teachers about this. Ingvild and Kirsti will draft a brief “recipe” that can be shared with all our teachers.

**Subject 10/24 Revision of INTH315**

Last year the assessment form for “Methods in Global Health Research” (INTH315) was a portfolio consisting of four quizzes, an oral exam and 6 hours written exam. The four quizzes which count for 20% of the total grade created a lot of extra work for the teachers/examiners, particularly when some of the students failed and new quizzes had to be made for them.

There were too few attendees to make a valid decision. When the head has received all the necessary information, she will send a suggested decision to all the members for approval.

**Subject 11/24 Elective courses spring 2025**

Postponed until next meeting.

**Subject 12/24 Merit Scheme for outstanding teachers**

The faculty would like to receive feedback on the merit scheme for outstanding teachers and the criteria for qualifying.

<https://www.uib.no/med/enhetfor%C3%A6ring/136419/fakultetets-meritteringsordning-fremragende-undervisere#>).

Parts of the form were filled in at the meeting, but the form was long and the head will fill in the rest based on the general feedback given by those who were present.

**Subject 13/24 Global Health Student committee**

At the Faculty there are student committees at two levels; one committee for each study programme and one joint committee (MEDSU) for all the study programmes at the Faculty. We currently do not have an active student committee related to the master’s programme in global health. The student representatives from our programme have in recent years also not participated in the joint student committee for all programmes at the faculty. Do the student representatives need support to set up a local committee?

There were too few student representatives present to properly discuss this. One suggestion was to invite the students to one Programme Committee meeting per semester or year for them to appreciate the opportunity the committee and the university democracy gives them to influence the study programme. Another was to share the minutes from the Programme Committee meetings with the students.

**Subject 14/24 Report from the student representatives**

None

**Subject 15/24 Any other business**

None