



**Minutes from the meeting in  
Programme Committee for Global Health  
Monday 18 October 2021 at 14.30 – 16.00 p.m.**

**Attendees:** Ingvild Fossgard Sandøy (head); Thorkild Tylleskär; Cecilie Svanes; Bente Moen; Tehmina Mustafa; Cecilie Gjerde Gjengedal (IKO); Sven Gudmund Hinderaker

**Invited guest:** Marit Bergheim from the Faculty administration to inform about *EpN*

**Secretary:** Linda Karin Forshaw

**I Approval of the Agenda**

The agenda was approved.

**II Minutes from the Programme Committee meeting on 23 August 2021**

The minutes were approved.

**III Matters arising from the minutes**

**Subject 35/21 Matters of information**

*New member of the Committee*

Cecilie Gjerde Gjengedal is the new representative from Department of Clinical Dentistry (IKO).

*Information about “Emneplanlegging på nett” (EpN)*

Marit Bergheim from the Faculty gave the Committee information about *EpN*, which is for online course planning. It should be used when we create new course descriptions or make revisions to existing ones. Linda offered to help the course coordinators enter information in *EpN* on the condition that the coordinator check that the entered information is correct.

*New student representatives*

The new student representatives are Rajeshwar and Susmita Neupane.

*Elective courses Spring 2021*

There was an extraordinary meeting 20 September to set up the schedule with dates for the Spring semester. The dates have been registered in FS and the students have been informed.

*Master projects*

There was an information meeting with the students regarding, among other things, selection of Master projects 16 September. Tehmina Mustafa has been mapping the students' backgrounds in order to find suitable projects and

supervisors. Potential supervisors were asked to propose master projects by 30 September. The 20 proposed master projects and potential supervisors were presented to the students by Ingvild Sandøy and Bente Moen 8 October. The deadline for the students to give feedback regarding choice of type of Master thesis and submit a ranked list of three desired projects is 30 October. Feedback to students (decision about the thesis /supervisor /internship) 8 November.

BCEPS have offered to supervise up to 5 students from Nepal and Bangladesh. Ingvild has written to other research groups at IGS and at K1 in order to get more proposed topics.

The high number of first year students comes at a time when 1/3 of the professors at CIH are/are soon going on sabbatical. Thus scientific staff at CIH who are not on sabbatical must be prepared to supervise several students each from this year's cohort .

### ***Qualitative research methods***

It looked like the course *Qualitative research methods for global public health* (INTH323O) had to be cancelled because the course coordinator is on sabbatical leave, and to compensate for this we obtained space for 3 to 4 of our students who are to write a qualitative Master Thesis in the qualitative method course at HEMIL ([GLODE303](#)) this spring if supervisors take responsibility for supervision and assessment. It is 10ECTS and runs from 22 February to 18 March. The good news is that Ana Lorena Ruano has agreed to be the coordinator for the INTH323O course in 2022 and thus all the students who are interested in taking a course on qualitative methods can do so.

## **Subject 36/21 Collaboration on Master Thesis**

Follow-up Subjects 31/21 – Collaboration between two students on literature review projects and Subject 32/21 - Establishing thesis writing support groups. Both subjects are interlinked.

Regarding collaboration; according to the Faculty, the guidelines currently do not allow this, but the Committee may propose that this is introduced as an option and develop guidelines that could be used. They request that we make a note to the Faculty with a more detailed description of why this is necessary and how we envisage it being implemented in practice. A revision of the thesis guidelines that includes an option for two students to work on the thesis together was shared before the meeting.

Regarding establishing thesis writing support groups the course description for course *Proposal development* (INTH330B) has been revised to include compulsory participation in three peer review seminars in the second semester. The plan is that the students will share drafts of their 1) Aim; 2) Methods and results; 3) Discussion, and get feedback in the seminars from their peers. Everyone will have to both share a draft text and give feedback to someone else. We aim to have three groups (with one facilitator each) where those using similar methodology will be grouped together. The revised guidelines and course description were discussed and some changes proposed, particularly around how to handle the exam.

**Decision:** Ingvild will include the suggestions from the Committee. The revised thesis guidelines and course description for INH395A (60 ECTS credit Thesis) will be sent to the Committee for comments and approval.

**Subject 37/21 Statement of co-authorship**

The Committee should discuss if the drafted form “Statement of co-authorship” should be implemented. The suggestion is that the main supervisor submits the form when students submit their Master Theses (20 May) (Encl. 3). There was not enough time to discuss the subject, so the discussion will continue at the next Programme Committee meeting.

**Subject 38/21 SHOT - Students' health and well-being survey**

There was not enough time to discuss the subject.

**Subject 39/21 Report from the student representatives**

No student representatives were present, but one of them sent an e-mail before the meeting regarding the discussion the students had for SDG303. Many of them found it difficult to understand the expectations of the course (learning outcomes). This caused slight frustration and confusion among the students. They were also upset about unexpected assignments/group work that was given by lecturers who did not have enough time to finish.

**Subject 40/21 Any other business**

None